

**Alabama Board of Optometry**  
**1431 Second Avenue, North**  
**Bessemer, Alabama 35020**  
**(205) 481-9993**  
**(205) 481-9959 (fax)**  
**public.records@optometry.alabama.gov**

Complete and submit this form via mail, fax, or email (see above) to make a public-records request. All information must be completed accurately for your request to be processed.

**Scope of request form:**

This form is for requesting public records from the Alabama Board of Optometry. If you are looking for public records from another governmental entity within the State of Alabama, you may wish to visit an online directory of Alabama state agencies, Alabama municipalities, or Alabama counties to find the entity best suited to assist you.

\*\*\*\*\*

I believe the records I am seeking are in the possession of the Alabama Board of Optometry rather than some other governmental entity within the State of Alabama.

**Requestor's contact information:**

Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Street address: \_\_\_\_\_  
City: State: Zip code: \_\_\_\_\_

**Payment of fees:**

Payment of fees may be required before your request is completed. I am willing to pay up to \$ \_\_\_\_\_ in processing fees without prior notice by the agency.

**Specific records requested:**

Be as specific as possible. Requests that are overly broad may qualify as time-intensive requests and will take longer to process.

---

---

---

---

---

---

---

---

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date